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25X1

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CLASSIFICATION

24 OCT 1955

TO **Chief,**

DATE

FROM **Chief,** **INFO: Chief, FE**
Chief, Finance Division
Chief

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SUBJECT { GENERAL - **Administrative**
SPECIFIC - **Policy Regarding PCS Travel**

It is requested that be advised of policy regarding reimbursement to its employees and employees' dependents for PCS travel to and from Headquarters. Specifically, do employees and/or employees' dependents receive per diem or actual cost of lodgings and meals; reimbursement for travel via private auto; reimbursement for travel via rail and/or sea; and any other information pertinent to processing PCS travel claims of the Personnel.

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18 October 1955

Distribution:

- 3 - Addressee
- 1 - Chief, FE
- 1 - Chief, Finance Division
- 1 - Chief

OGC Has Reviewed

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